



Meeting Minutes

Meeting Date: August 26th 2020

Location: TEAMS online

Member's Present:

Lacey Bellamy
Michael Wooton
Rafi ud Din
Faiqa Farooq
Melissa Burkes
Karen Kimball
Jacqueline Garcia

Call to order: 7:03

Officer's Report:

- **President's report (Lacey Bellamy)**
 - . Will be sending out a letter to the parents to welcome back to school and pique their interest in our organization.
 - . Need to find more people to join PIP and fill in all positions.
 - . Need to find someone to help us maintain a virtual presence as well.
 - .

- **Update from the School Administration (Karen Kimball):**
 - . Working on grant's spreadsheet.
 - . Will be starting conversation for filling in room parents also.
 - . DP curriculum released, MYP and PYP to follow.
 - . Will put any info about PIP on managebac and newsletter.

- . Curriculum night and back to school night are opportunities for PIP to get their word out.
- . Will look for parents who are interested in joining PIP. Some high functioning GLR's rolled out this year so will find out from them.
- . Campus is partially reopening on the 9th of September but most people will still be online. Families may decide to opt for staying home.
- . 2 room parents are required per grade level. One working with online families and one at school.
- . No further delays expected in school reopening date.
- . Will be reminding teachers about teacher favorites also.
- . Karen left at 7:31

- **Treasurer's Report (Rafi)**

- . The budget was discussed line by line.
- . All members were emailed the budget.
- . Some amendments were made as recommended by all board members.
- . Dragon Bash income was reduced to 20k since we don't know how the year rolls out.
- . Dragon Dash budget cancelled.
- . Boxtops are also cancelled.
- . Spirit night income was left at \$2500. Leaving as it is coz we can always do take out and drive through.
- . Consignment sale this year was not as expected so the amount is reduced to \$700 in the budget as well.
- . International day is cancelled too.
- . Free and reduced lunch scholarship comes out of what we make in the consignment sale. So it needs to be reduced to what the consignment sale profit is.
- . Will resent the budget with changes discussed and proposed.

- **Membership Report (Melissa Burkes)**

- . We are at 77 memberships.
- . \$2890 significantly less than last year but good considering its virtual.
- . WE need to add value to the membership even if its virtual.
- . We need to talk about how it benefits students and families.

- **Committee and Programs report:**

- **Spirit Wear and Consignment Sale:**

- . \$700 was raised from the consignment sale approximately which is lower than before since the kids are not going back to school in person.
- . We have sold approximately 137 shirts out of which 70 are from memberships.
- . We will not be ordering more inventory at the moment.

- **General Meeting:**

- . The original date for the general meeting was 9/9 but that is the first day of school.

- . Planned to move it to 9/16
- . The homeland security person will talk about cyber security and it will be recorded live.
- . Michael will look into how we can go about it and will test in our next meeting on the 9th.
- . Melissa and Jacqueline will start promoting. Previously we have done giveaways for attending members. Will have to come up with an idea for this year as well.
- . The monthly PIP meetings will be held on every second Wednesday of the month.

- **Teacher's Grants:**

- . Will we do a grant for teachers who joined this year? Lacey thinks we can take it from teacher's appreciation if we have to.

- **Room Parents:**

- . Lacey likes the idea for a chair and co- chair for online and one set for in person room parents.
- . Need to find volunteers for that.
- . Lacey will push in her video.
- . Have to clear the confusion between GLR and room parent.
- . We can put out a form for volunteering.

- **Communications:**

- . We will be condensing PIP's message into one or two lines so there is not a lot of verbiage.
- . Jacqueline and Melissa will discuss what will go in the newsletter.
- . They will put details on the newsletter and website.

Adjourned at: 8:54pm